



# YMCA GALA

April 26, 2024

## FREQUENTLY ASKED QUESTIONS

**Q:** Is this a fundraiser?

**A:** Yes, proceeds raised from this event help fund the Y's work to support the people and neighborhoods that need it most by addressing community issues such as school readiness, chronic disease, safety around water, and food insecurity. You may also donate on-line at [YMCABN.org/give](https://YMCABN.org/give).

**Q:** What is the attire for the evening?

**A:** The event is formal. Most ladies wear either a cocktail dress or evening gown and men wear a suit or a tux.

**Q:** What is the name and address of the Hotel?

**A:** The host hotel is the Hyatt Regency Buffalo. The hotel address is 2 Fountain Plaza, Buffalo NY 14203.

**Q:** Where should I park?

**A:** There are multiple parking ramps and surface lots located in the vicinity of the Hyatt Hotel. The Hyatt also offers valet service. Parking is at the guest(s) expense.

**Q:** Can I purchase a table without knowing the names of my guests?

**A:** Yes, you will receive a code number located at the bottom of your registration page. This code will allow you re-entry to your page to add the names of your guests.

**Q:** How many seats are at each table?

**A:** Ten (10)

**Q:** If one of my guests is unable to attend, can I invite someone else at the last minute?

**A:** Yes, you can invite someone other than your original guest. You will need to tell our registration table the name of the person who is unable to attend and provide them with the name of your new guest. Your new guest will be issued a bidder number to use throughout the evening.





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**Q:** Do I need a physical ticket for the Gala?

**A:** No, we do not issue tickets. Your name and the names of your guests are listed on our registration form. Upon arrival, simply head to the check-in table and give your name/s to our volunteers.

**Q:** Can I pay for a ticket the evening of the event?

**A:** We encourage you to purchase your seat/s prior to the event, however tickets can be purchased at check-in. Please reach out to Kyle Donaldson at [kdonaldson@ymcabn.org](mailto:kdonaldson@ymcabn.org) the day prior to the event or sooner to ensure there are seats available.

**Q:** Can I register my Credit Card to use the evening of the event?

**A:** Yes. Credit card information that is saved to your GiveSmart account helps expedite auction bids, donations, and check-in/check-out processes. Please note, only credit card and checks are accepted. Cash payments will NOT be accepted.

To pre-register your credit card go to [YGala24.givesmart.com](http://YGala24.givesmart.com) sign in with your Username/Password. Next, click MY INFO on the top menu bar to bring up your account. Select ADD CARD ON FILE, enter your card information and select ADD CARD.

**Q:** What time does the event begin?

**A:** Guest check-in and the complimentary cocktail reception begins at 6:00 p.m.

**Q:** I have a dietary restriction. What should I do to request the alternate meal?

**A:** Contact Kyle Donaldson at [kdonaldson@ymcabn.org](mailto:kdonaldson@ymcabn.org) to let her know you require an alternate meal. Please note that due to the number of people attending the event, we can only provide vegetarian/vegan meals as alternative options.

**Q:** What if I arrive late for the event, what should I do?

**A:** Check-in will be open until 7:30 pm. If you arrive after 7:30 pm, report directly to the Hyatt Ballroom, and a YMCA ambassador will assist you.

For any additional questions, please contact the YMCA Financial Development Department at 716-565-6000 or [kdonaldson@ymcabn.org](mailto:kdonaldson@ymcabn.org).

